



GIFCT-US Board Meeting Minutes  
**March 19<sup>th</sup>, 2020**  
**4pm Eastern, 3pm Central, 2pm Mountain, 1pm Pacific**

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In Attendance:

Shruti Tekwani – Interim Executive Director  
Lois Knapton – Chair  
John Mieras – Vice Chair, At Large  
Martin Price – Northwest Region  
Kim Olver – Member at large  
Les Triche – West Region  
Sandy Gates – Mountain States Region  
Shana O’Boyle – Southeast Region  
Jim Mishler – Midwest Region


Not in attendance:


Janette More – Product Director, Treasurer & Sunbelt Region  
Sharon Carder-Jackson – Mid American Region  
Cesar Castaneda – Member at large

1. Approve February 2020 minutes (Shruti)  
John moves and Marty seconds to approve the February 2020 minutes.
2. Treasurer’s Report
  - a. OKC Budget (Jan): Jan sent out a report via email. This item will be discussed next month when Jan is in attendance.
3. Recognition and awards: This year we recognized outgoing board members with plaques and letters thanking them for their years of service. An idea was brought up called the “GEM” award (going the extra mile). This agenda item will be discussed at the Executive Meeting and in the meantime if anyone has any ideas, please send them to the executive committee.
4. Letter to faculty based on survey from Bellevue (Lois and Shana): no longer an agenda item.
5. Strategic Plan: Jan sent out some information that the board had discussed in 2017. The Executive Committee will discuss this at their next meeting.
6. Old Business:

- a. Faculty Retreat (Shruti and John): Based on the faculty survey, Pittsburgh in July seemed to be a good option. This will be attached to the Northeast regional conference. John and Shruti will continue to work on the schedule for the retreat.
  - b. Mountain Region Vacancy: This position will be for 3 years, until the end of 2022. John moved and Jim seconded that we accepted Sandy Gates as the Mountain Region Representative effective immediately and ending on December 31<sup>st</sup>, 2022.
  - c. Board transition (Follow up letter to Kim's letter)
    - i. Zoom call with faculty: It was decided that we will have these conversations quarterly.
  - d. Membership Drive (Jim): About 100 members have paid their dues for 2020. It's about 50 members less than last year. Jim will check with Denise and send the unpaid people a follow up email. Lois suggested going back 2 years. Jim said he had gone back 3 years and sent emails to people who hadn't paid in 2019 who was a member in 2016 forward. That covered about 150-200 people. Kim suggested looking at the report Jan does monthly and "year-to-date" annually. John brought up a question: when people go through training, do we ask them to become members? Kim said this is part of the reason we want people to sign up at GIFCT-US and not with the instructor. This way we can track them and put them in the automated e-mail system. There was discussion about what GIFCT-US can give members. Jim volunteered to try and keep track of trainees and whether they become members or not. There was a point in time when one year of membership was given to certified people free of charge. Should we go back to that?  
Suggestion: have a checklist for what instructors need, what they should have filled out, and what they need to do.  
Think about having someone help Denise import participant lists into mail chimp.  
We need to think about our system for training. What happens if someone shows up for certification but not all participants have paperwork? This is a topic for the Executive Committee.
  - e. Database (how to best use the information): Some of this has been discussed in the meeting already.
7. New Business:
8. Ongoing:
- a. WGI Updates (Nancy, Shruti, Janet)
    - i. WGI Conference in Croatia: postponed until the Fall
  - b. Regional Updates (If Any)
    - i. Northeast Representative: they had a meeting and they are sending an email to their members about filling their Chair position.
  - c. Newsletter: this goes out once a month. Lois asked if there were any comments or questions about this. Please let Lois know if you have anything for the newsletter.
9. 2021 Conference: Downtown St. Louis
10. Interim Executive Director Update: There were no applicants. John suggested we proceed as is and hopefully in the future as we get more financially stable, we can make it a paid position. Kim suggested the invitation method (reaching out to people).
11. Action Steps from prior meetings:
12. Next Meeting:
- a. April 16<sup>th</sup>, 2020 at 4pm Eastern/3pm Central/2pm Mountain/1pm Pacific
13. Parking Lot/Future Ideas:
- a. Incorporating regions into GIFCT-US

Submitted by Shruti Tekwani, Interim Executive Director  
Board Member, Glasser Institute for Choice Theory-U.S.

  
Lois Knapton, Chair  
Glasser Institute for Choice Theory-US

  
Shruti Tekwani, Interim Executive Director  
Glasser Institute for Choice Theory-US