



GIFCT-US Board Meeting Minutes

November 12th, 2019

4pm Eastern, 3pm Central, 2pm Mountain, 1pm Pacific

Join from PC, Mac, Linux, iOS or Android: <https://zoom.us/j/2756982209>
Or iPhone one-tap (US Toll): +16465588656, 2756982209 # or +14086380968,
2756982209 #
Or Telephone: Dial: +1 646 558 8656 (US Toll) or +1 408 638 0968 (US Toll)
Meeting ID: 275-698-2209

In Attendance:

Kim Olver – Executive Director
Jim Mishler-Chair
Janette More – Treasurer & Sunbelt Region
Shruti Tekwani – Recording Secretary
Sharon Carder-Jackson – Mid American Region
Martin Price – Northwest Region
Lois Knaption – Vice Chair and Northeast Region – left at. 7:14pm Eastern Standard Time
John Mieras – Midwest Region
Shana O’Boyle – Southeast Region

Not in attendance:

Corby Meyer – Mountain States Region
Cesar Castaneda – West Region
Conry Davidson – Attorney at large

1. Consent Approval
 - a. Agenda approval
 - b. Approval of October Minutes
 - c. Approval of Expenditure/Receipts Report

Lois moved and John seconded to approve the consent agenda with the addition of discussing the ED job description and the sign ups that were sent out.

2. Treasurer’s Report (Jan):
 - a. Jan wanted to make note of the lack of funds. We have about \$500 left and we’ve never been in this position before. There is one outstanding bill, the lawyer bill, which came in at \$3800. Jan included the \$1200 in donations that are allocated to pay that bill, but then \$2600 is still owed. Kim pointed out that Jim was going to talk to Carleen about contributing to the lawyer’s bill as she had offered in Bellevue. Carleen’s house had water damage from the fires. There was discussion about asking the lawyer if we can pay the bill over time instead of

all at once. Kim says she is looking at the bank account and there is over \$3000. Jan clarified that some of that money is allocated for WGI other things. Kim suggested not paying WGI now and asking them to wait to pay them.

Marty moved and Lois seconded that we use the money from the scholarship fund (\$2694.23) and put it in the general spending account. There were no objections and the motion carried. Kim had lost service for a while and when she came back she said we aren't able to use the money for anything except scholarships because it was donated for that reason. Kim pointed out that the money was donated to Carleen and then Carleen gave it to the organization. The board agreed that Jim could talk to Carleen about using the scholarship money to pay the attorney bill.

Marty moved and Lois seconded that we rescind the motion mentioned above to use the scholarship fund for general funds.

The board is unsure of where the money came from.

b. Paying the bills:

- i. Jan pointed out that we paid \$15 in bank fees this month. She will verify if it's because the minimum balance on our checking account isn't high enough to avoid the bank fee.
- ii. Kim's phone bill is \$50
- iii. Cloud ways is \$22
- iv. Quickbooks is \$60 a month
- v. Jan and Denise have been talking about getting rid of shopping cart. If we do that, we can cancel the merchant account, which is \$45 a month
- vi. Postage: whenever somebody buys something that needs to be mailed, but the purchaser pays for the postage of the product
- vii. We have already paid our accountant for the year
- viii. We just paid to renew the MHH website
- ix. Kim and Denise's. salary are the biggest expenses. Kim will no longer be paid.

Kim suggested putting the "donations" button back on the website. The board agreed to putting the button back up on the main page. Jim will write an email to the membership asking them to donate.

The board discussed putting paying new bills on hold and only paying the standard monthly expenses.

Lois brought up the fact that Kim is not being paid anymore. Kim will put this in writing that she will continue doing a few of the tasks but won't be able to do all of it anymore. Jan noted that this is why we sent out the Executive Director job description. Kim noted that she was paid for September at the end of October. Kim suggested she get paid and then she will donate the same amount back to GIFCT-US. That way she will get a tax break. Kim pointed out that a lot of expenses are shared with WGI. Examples are Kim's laptop, the Zoom account, the Survey Monkey account, etc. Jim was concerned that GIFCT-US doesn't have the money to pay Kim in the first place. Kim noted that there is money in the account and Jan pointed out that the money is allocated for other things.

There was discussion about having a membership drive. Jim will contact Denise to get a list of members' phone numbers.

3. Conference Survey Results: Shana volunteered to review the survey results and compile into a report for the board.
4. Kim and Denise renewal: Kim left the call at this time.
 - a. Marty moved and Sharon seconded to renew Kim's relationship with GIFCT-US as the Executive Director. There were some objections and there was a discussion.

After discussion, the board recommended not having an Executive Director and having the board divide up the duties. The vote was 4-2 and the motion carried.

There was a second motion to do away with the role of Executive Director and invite Kim to be an at large board member. Jan moved and John seconded the motion. There were no objections.

- b. Jan moved and Shana seconded that we renew Denise's position for one more quarter (3 months starting January 2020) and cap her salary to \$500 a month. There were no objections and the motion carried.

5. Request to regions to donate their portion of membership dues back to GIFCT-US: we did not get to this item.
6. Update on Katy David: Jim will send to all faculty members. Jim will also send Carleen a more personal email attached to this letter. Shruti has permission to share the letter with WGI.
7. Update on Faculty Survey: Jim plans on getting this out in the next day or two.

Kim came back at this point. Jim shared with Kim that the board decided not to renew the Executive Director position. Jim, Jan, and Kim will speak more about this next week.

8. Decide whether or not to promote the Triche's online course on the GIFCT-US website – There was some discussion on this topic, but there wasn't a quorum to vote on it. Jan said she would follow up with an email since she told the Trichés that she would give them an answer.
9. Les Triche on the board
10. Incorporating regions into GIFCT-US
11. New Training Model (Kim)
12. Curriculum Development: January 14th, 15th, and 16th - Update
13. Letter to faculty
14. ED Report
15. Follow up from previous months:
 - a. Newsletter
 - b. New marketer
 - c. Grant writing board member
 - d. Fundraising board member
 - e. Committees (Technology, HR, Finance, Product Creation, Membership, Communication, Marketing, Fundraising, Training, Youth/Sustainability, and Mediation)
16. Chair's Report
17. Follow up from previous meetings:
 - a. Committees: which one(s) are important and which ones are you willing to lead?
 - i. Formation of a committee to recruit additional board members
 - ii. Technology
 - iii. HR
 - iv. Finance – Jan
 - v. Product Creation – Jan
 - vi. Membership
 - vii. Youth – Shruti
 - viii. Diversity
 - ix. Communication
 - x. Marketing
 - xi. Fundraising
 - xii. Training
 - xiii. Mediation
 - xiv. Succession Planning Committee
18. WGI Updates (Nancy H., Shruti, Janet Morgan)

- a. WGI Faculty Summit in Istanbul, Turkey from December 3rd-7th
 - b. WGI Conference in Croatia
19. Discussion Items
- a. Conflict of interest policy
20. Action items requiring a motion & **vote (items requiring a motion & vote that come up during the meeting will be addressed in this item)**
- a. Proposal to increase fee for intensive training modified
21. Regional Updates (If Any)
22. Future Meetings:
- a. December: Doodle

Submitted by Shruti Tekwani, Recording Secretary
Board Member, Glasser Institute for Choice Theory-U.S.

James A. Mishler, MA

Jim Mishler, Chair
Glasser Institute for Choice Theory-US

Kim Olver, President & Executive Director
Glasser Institute for Choice Theory-US