

WGI-US Board Meeting Minutes

September 11th, 2018

2pm eastern/1pm central/12pm mountain/11am pacific

Join from PC, Mac, Linux, iOS or Android: <https://zoom.us/j/2756982209>

Or iPhone one-tap (US Toll): +16465588656, 2756982209 # or +14086380968, 2756982209 #

Or Telephone: Dial: +1 646 558 8656 (US Toll) or +1 408 638 0968 (US Toll)

Meeting ID: 275-698-2209

In Attendance:

Kim Olver – Executive Director

Jim Mishler-Chair

Shruti Tekwani – Recording Secretary

Janette More – Treasurer & Sunbelt Region

Cesar Castaneda – West Region

Sharon Carder-Jackson – Mid American Region

Lois Knapton – Vice Chair and Northeast Region (At work) – Arrived at 3:55pm Eastern Time

Markie Gordon – arrived at 2:30pm Eastern Time and left at 3:30pm Eastern Time

Les and Roxanne Triche – Representatives of the Product Creation and Marketing Group – Left at 3:45pm Eastern Time

Not in attendance:

John Mieras-Midwest Region (Has a staff meeting)

Corby Meyer – Mountain States Region (During the school day)

Martin Price – Northwest Region (At the hospital with his son)

Shana O’Boyle – Southeast Region (In hurricane mode)

1. Monthly Approval
 - a. Agenda approval:
 - i. August – Cesar moved to approve the August minutes as well as the expense report. Marty seconds. Results of the vote:

Cesar 4
Marty 4
Lois 4
Shearon 4
Jan 5
2. ED Update:
 - a. Product Development and Creation Committee: Les, Roxanne, and Markie attended the call to give some updates. Roxanne has done research on an online platform where we

can host courses online. There were not enough board members on the call to vote on the LMS program. Kim will send out the information to the board and the board will vote via email.

- b. 5 year plan (Kim): We have had a request to create a 5 year calendar for our events. Conferences, Faculty Retreats, Board Meetings, Certifications, etc would be a part of this. Kim will work on this and bring it to the board next month.
 - c. International Updates: a document will be coming out soon to member organizations with the draft version of the 3-tiered plan. It will highlight what is expected of the 3 tiers. The US would be considered a tier 3. Jim volunteered to spearhead the 5 year plan.
 - d. New website: there are no updates. Markie is hoping to launch on October 15th so we will see what happens. Markie is trying to do the website herself so that we don't have to pay Denise to do that.
 - e. Elections: We aren't having elections this year because the 2 people with terms ending at Marty and Shearon. They are both returning for another 3 years.
 - f. Conference: Kim heard back from Canada and they are on board. They accepted the terms that we sent them. Frenchie is our Liason.
3. 2019 Conference (Shruti):
- a. Shruti is going to Seattle next week. She will be meeting with Nasreen, the catering director, and the events director to talk about details for the conference.
4. Discussion about proposed membership dues increases (Jan): The board discussed the proposal that Jan sent out to the board. Cesar moved to approve the proposal and Marty seconded the motion. The results of the vote:

Cesar 4
Marty 4
Jan 5
Lois 4
Shearon 4

The motion passed.

5. Items Requiring Action (Board Consensus)
6. Next Meetings:
 - a. Please fill out the Doodle for the October meeting.

Standing Committees

- A. Education Committee: Jim (Feb)
- B. Counseling: Cesar (Mar)
- C. MHH Committee: Nancy (April)
- D. Product Approval Committee: Kim (April)
- E. Youth Council/Sustainability: Shruti (May)
- F. Diversity: Gloria. (June)
- G. Subject Matter: Kim (Sept)
- H. Marketing: Jim (Oct)

Region Reports

- A. Northeast (Feb)
- B. Southeast (Mar)
- C. Midwest (Apr)
- D. Mid-America (May)
- E. Sunbelt (June)
- F. Mountain States (Sept)
- G. Northwest (October)
- H. West (November)

- I. Planned Giving: Kim (Nov)
- J. Succession Planning Jan (Dec)

Tabled Items

- b. a. Glasser House Future Discussion

Explanation of Agenda Items.

The Goal for Agenda changes is to streamline the agenda to while providing meaningful opportunity for discussion. The timelines are guidelines intended to keep the meeting focused on the agenda item at hand. If an item need more time then time will automatically be extended to meet the need.

1. Approvals: this is similar to a consent agenda but not quite as each item will require a consent.
 - a. Roberts rule would have the agenda approved after giving everyone an opportunity to add additional items.
 - b. Minutes speak for themselves
 - c. Expenditures: We have a fiduciary responsibility as a board, therefore we should approve all expenditures (even if after the fact). If we had an auditor review our procedures this would be strongly (required) recommended. A simple copy of our check register would be sufficient for our purposes. This is also the place for the Treasurer to make any comment on the status of our current budget.
2. Executive Dir. Update: self-explanatory
3. Action Items Requiring Consensus: Self explanatory
4. Discussion Item: A topic that deserves discussion but does not require immediate action.
5. Review of By-Laws and PPM: Taking a small piece from each document and reviewing its intent and relevance. If changes need to be made we can make them at the next meeting under action items.
6. Region Highlights: Rather than hearing from several regions each month I would like to hear from one to find out what they are doing and what the need to be more successful.
7. Committee Reports: Same as Region Highlights. I want to recognize the work that is being done by each committee by having the chair of the committee participate if possible. I also would like the board to focus on how the board can support the activity of that particular committee.

Submitted by Shruti Tekwani, Recording Secretary
Board Member, William Glasser Institute-U.S.

James A. Mishler, MA

Jim Mishler, Chair
William Glasser International, Inc.

Kim Olver, President & Executive Director
William Glasser International, Inc.