

# WGI-US Board Meeting Minutes

## Sunday, March 18<sup>th</sup>, 2018

3 pm eastern/2 pm central/1 pm mountain/12 pm pacific

Join from PC, Mac, Linux, iOS or Android: <https://zoom.us/j/2756982209>

Or iPhone one-tap (US Toll): +16465588656, 2756982209 # or +14086380968, 2756982209 #

Or Telephone: Dial: +1 646 558 8656 (US Toll) or +1 408 638 0968 (US Toll)

Meeting ID: 275-698-2209

### In Attendance:

Kim Olver – Executive Director

Jim Mishler – Chair

Janette More – Treasurer & Sunbelt Region

Shruti Tekwani – Recording Secretary

Sharon Carder-Jackson – Mid American Region

Martin Price – Northwest Region – arrived at 3:40pm Eastern Time

Lois Knapton – Vice Chair and Northeast Region

Cesar Castaneda – West Region

### Not in attendance:

Denise Daub – Corporate Secretary

John Mieras – Midwest Region

Corby Meyer – Mountain States Region

Shana O’Boyle – Southeast Region

1. Monthly Approval Agenda
  - a. Agenda approval:
  - b. Approval of Previous Minutes

Jan moved to approve the April minutes and Cesar seconded the motion.

Jim Mishler – Chair

Janette More – 4

Sharon Carder-Jackson – 4

Martin Price – 4

Lois Knapton – 4

Cesar Castaneda – 4

The motion was approved.

- c. Approval of Expenditure/Receipts Report
2. Executive Director Updates
    - a. Branding:
      - i. 4 people attended the call and Kim was able to talk to them about Oklahoma City. Kim has also been getting emails from people who are interested and have questions. We have people that are relatively new. People are also excited about updating the videos of role plays.
      - ii. Kim reminded everyone to register and reserve a hotel room. The cut off date for hotels is March 22<sup>nd</sup>. Kim will send an email to everyone on the 20<sup>th</sup> reminding them to register.
    - b. Covey hotel bill: Kim went to the "Leader and Me" event. Kim used her airfare points and paid her hotel bill. Is there a way WGI-US could reimburse Kim for the hotel bill? It was slightly over \$500. Jim asked Kim for a bill and it will be discussed under action items. As of now, Kim can spend \$2000 without board approval. The new job description suggests that the amount be changed to \$500. The board will discuss this under "board actions".
    - c. 2019 conference (Shruti): Shruti is waiting on the Doubletree in Seattle near the airport. Shruti will follow up with a call on Monday.
    - d. International updates:
      - i. We have been talking about the conference a lot. Juan Pablo has a goal of having 500 people there. We are all trying to get people to Bogota for the conference.
      - ii. There is a new course especially for First Responders. It's not official yet but we are hoping it will be in a few weeks.
    - e. Training requests: Kim is starting to do something different that she wanted to tell the board about. In the past, people who contact Kim requesting trainers for Choice Theory get 3 options for trainers. The PPM says Kim needs to include 2 other options if she includes herself as an option. What Kim wants to start doing is have a price but add on 10% to her price. That extra 10% will go to WGI-US. This is so that she doesn't have an unfair advantage by having the ED title by her name.

Marty arrived at this point (3:40pm Eastern Time)

Kim will write up a policy that allows WGI-US to make some money when someone is referred. She will include an additional 10% to the cost when she is in the mix.

- f. Foundation Search: 5 years ago, WGI-US paid Foundation Search \$8000 for an account. A few people got involved but nothing came of it. Kim had 2 meetings with them and some board members joined the call as well. We have until May to renew our account with them. If we can get a grant together between now and the end of May, we might want to do that. The board discussed it and agreed that we need a grant writer, not a service. The hard part is finding the grant. Shana is interested in helping out with this.
  - g. MHH: Do we have a thought as far as what we want to do with the site? Nancy Buck was in charge of it and now she writes parenting blogs that have a link to MHH. Nothing new has happened with MHH for a while. People are still signing up for the MHH challenges so it would be good if we kept it alive. The board discussed leaving it on there and seeing about incorporating it into our new website.
3. Items Requiring Action (Board Consensus)

- a. Reimbursing Kim for Covey hotel bill: WGI-US will cover the bill for the hotel. Currently the ED has the ability to spend up to \$2000 for expenses without talking to the board about it. For the future, Jim asked Jan to add a budget line item for expenses regarding the ED. Jan said we could talk about that.
4. Discussion Items
- a. Succession Planning: (Jan): Jan asked that we not talk about succession planning at this meeting, but rather talk about commissions that come out of Oklahoma City. Jan shared the report with the board. The finance team proposed two breakdowns:

Option 1: Developers: 50%  
WGI-US: 30%  
Markie: 10%  
Leader (SME): 10%

Option 2: Developers: 50%  
WGI-US: 40%  
Markie: 10%

Kim went on record to say that she prefers the first option.

Jan moved split according to option number 2 and Cesar seconded the motion. Results of the vote:

Jim Mishler –5 (Jim voted in order to meet quorum)  
Janette More – 4  
Sharon Carder-Jackson – 4  
Martin Price – 4  
Lois Knapton – 4  
Cesar Castaneda – 4

The motion passed. Kim will get some information about what kind of percentage we will be offering Markie for her services.

- 5. By-laws and Procedure Review (Each month we will review/evaluate one aspect of our Bylaws and procedure manual
  - a. By-Laws Articles 1, 2, 3.
  - b. PPM: pages 4 and 5
- 6. Region Highlights (hearing what the region is doing, asking how the Board can support them. (Shana): Shana was not on the call.
- 7. Committee Reports (hearing what the Committee is doing, asking how the Board can support them.
  - a. Counseling: Cesar  
Cesar isn't really sure about the counseling calls that happen on the first Tuesday of every month. Kim informed us that the committee was formed during a former board and Bruce Allen was the chair. The board would have committees that would meet at the end of board meetings. The counseling committee would ask themselves how they can add value for their members. The idea is to get together and see if there is anything counselors want, how we can get ourselves known in the counseling world, etc. Cesar is

going to reach out to Mike Fulkerson, who facilitates the Counselor's Affinity group calls. Cesar will also write a general email to members saying he is looking to form a counseling committee.

8. Next Meeting : Kim will forward the April Doodle since Shruti's email seems to go to junk email. Shruti will add more options to the April doodle.

**Standing Committees**

- A. Education Committee: Jim (Feb)
- B. Counseling: Cesar (Mar)
- C. MHH Committee: Nancy (April)
- D. Product Approval Committee: Kim (April)
- E. Youth Council/Sustainability: Shruti (May)
- F. Diversity: Gloria. (June)
- G. Subject Matter: Kim (Sept)
- H. Marketing: Jim (Oct)
- I. Planned Giving: Kim (Nov)
- J. Succession Planning Jan (Dec)

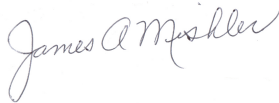
**Tabled Items**

- a.
- b.

**Region Reports**

- A. Northeast (Feb)
- B. Southeast (Mar)
- C Midwest (Apr)
- D. Mid-America (May)
- E. Sunbelt (June)
- F. Mountain States (Sept)
- G. Northwest (October)
- H. West (November)

Submitted by Shruti Tekwani, Recording Secretary  
Board Member, William Glasser Institute-U.S.



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Jim Mishler, Chair  
William Glasser International, Inc.

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Kim Olver, President & Executive Director  
William Glasser International, Inc.