

# WGI-US Board Meeting Minutes

August 15<sup>th</sup>, 2018

12pm eastern/11am central/10am mountain/9am pacific

Join from PC, Mac, Linux, iOS or Android: <https://zoom.us/j/2756982209>

Or iPhone one-tap (US Toll): +16465588656, 2756982209 # or +14086380968, 2756982209 #

Or Telephone: Dial: +1 646 558 8656 (US Toll) or +1 408 638 0968 (US Toll)

Meeting ID: 275-698-2209

## In Attendance:

Kim Olver – Executive Director

Jim Mishler-Chair

Shruti Tekwani – Recording Secretary (cut out for a while during the meeting)

Janette More – Treasurer & Sunbelt Region

Martin Price – Northwest Region

Sharon Carder-Jackson – Mid American Region

Cesar Castaneda – West Region (Arrived at 12:40pm Eastern)

Markie Gordon (Arrived at 12:30pm Eastern)

## Not in attendance:

Shana O’Boyle – Southeast Region

John Mieras-Midwest Region

Lois Knapton – Vice Chair and Northeast Region

Corby Meyer – Mountain States Region

1. Monthly Approval
  - a. Agenda approval:
    - i. May
    - ii. June
    - iii. July

Results of the vote of all 3 months:

Marty 4

Cesar 4

Jan 4

Shearon 4

- b. Approval of Previous Minutes-there isn't quorum to approve minutes. Kim suggested having a discussion with board members who consistently miss meetings and don't fill out the Doodle.
  - c. Approval of Expenditure/Receipts Report-Jan sent out June and July reports to the board before the meeting.
2. 2019 Conference (Shruti):
- a. We talked about having the Board meeting and Faculty Day before the Conference and having training after the conference. Nasreen from the hotel is ok with this. The board decided to go with this format.
  - b. Jan sent a proposed budget out to some of the board members. Kim will send this to Jean in Canada as a proposal.
  - c. Jan suggests the following: The first \$1000 profit will go to WGI-US and after that, WGI-US and WGI-Canada will split the remaining profit according to the percentage of attendees. International attendees will count toward the WGI-US numbers. The WGI-US portion will get split between WGI-US and WGI-Northwest. If there is a loss, WGI-US will be responsible for covering it.
  - d. The board members on the call discussed the theme and came up with "Choice Theory: Your Operating System for a Quality Life".
  - e. Shruti brought up the question of the magnetic nametags at the conference. This was discussed and tabled.
3. Items Requiring Action (Board Consensus)
4. Next Meetings:
- a. Tuesday, September 11<sup>th</sup> at 12pm Eastern/ 11am Central/ 10am Mountain/ 9am Pacific

**Standing Committees**

- A. Education Committee: Jim (Feb)
- B. Counseling: Cesar (Mar)
- C. MHH Committee: Nancy (April)
- D. Product Approval Committee: Kim (April)
- E. Youth Council/Sustainability: Shruti (May)
- F. Diversity: Gloria. (June)
- G. Subject Matter: Kim (Sept)
- H. Marketing: Jim (Oct)
- I. Planned Giving: Kim (Nov)
- J. Succession Planning Jan (Dec)

**Region Reports**

- A. Northeast (Feb)
- B. Southeast (Mar)
- C Midwest (Apr)
- D. Mid-America (May)
- E. Sunbelt (June)
- F. Mountain States (Sept)
- G. Northwest (October)
- H. West (November)

**Tabled Items**

- b. a. Glasser House Future Discussion

Explanation of Agenda Items.

The Goal for Agenda changes is to streamline the agenda to while providing meaningful opportunity for discussion. The timelines are guidelines intended to keep the meeting focused on the agenda item at hand. If an item need more time then time will automatically be extended to meet the need.

1. Approvals: this is similar to a consent agenda but not quite as each item will require a consent.
  - a. Roberts rule would have the agenda approved after giving everyone an opportunity to add additional items.
  - b. Minutes speak for themselves
  - c. Expenditures: We have a fiduciary responsibility as a board, therefore we should approve all expenditures (even if after the fact). If we had an auditor review our procedures this would be strongly (required) recommended. A simple copy of our check register would be sufficient for our purposes. This is also the place for the Treasurer to make any comment on the status of our current budget.
2. Executive Dir. Update: self-explanatory
3. Action Items Requiring Consensus: Self explanatory
4. Discussion Item: A topic that deserves discussion but does not require immediate action.
5. Review of By-Laws and PPM: Taking a small piece from each document and reviewing its intent and relevance. If changes need to be made we can make them at the next meeting under action items.
6. Region Highlights: Rather than hearing from several regions each month I would like to hear from one to find out what they are doing and what the need to be more successful.
7. Committee Reports: Same as Region Highlights. I want to recognize the work that is being done by each committee by having the chair of the committee participate if possible. I also would like the board to focus on how the board can support the activity of that particular committee.

Submitted by Shruti Tekwani, Recording Secretary  
Board Member, William Glasser Institute-U.S.

*James A. Mishler, MA*

Jim Mishler, Chair  
William Glasser International, Inc.

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Kim Olver, President & Executive Director  
William Glasser International, Inc.